



SUMMER 2020

All Sports Summer Camp

THE OFFICIAL WELCOME PACKET AND INFORMATION

Our Best Summer Ever!

JACOB FEDERLE - SUMMER CAMP DIRECTOR

Thank you for registering for the Bo Jackson's Elite Sports All Sports Summer Camp. It is hard to believe but this is the fourth year that we will run this camp. What is even more hard to believe is how quickly this years camp sold out. Around The Dome, we are very excited because this will be our best summer ever. We have been working hard to add the best staff, best games and activities and best plans for an unforgettable summer.

In order to familiarize each of you with our summer camp, we created this welcome document. In the pages that follow you will find information about drop off instructions, Covid-19 best practices, Camp Tips and Suggestions, and Sponsors.

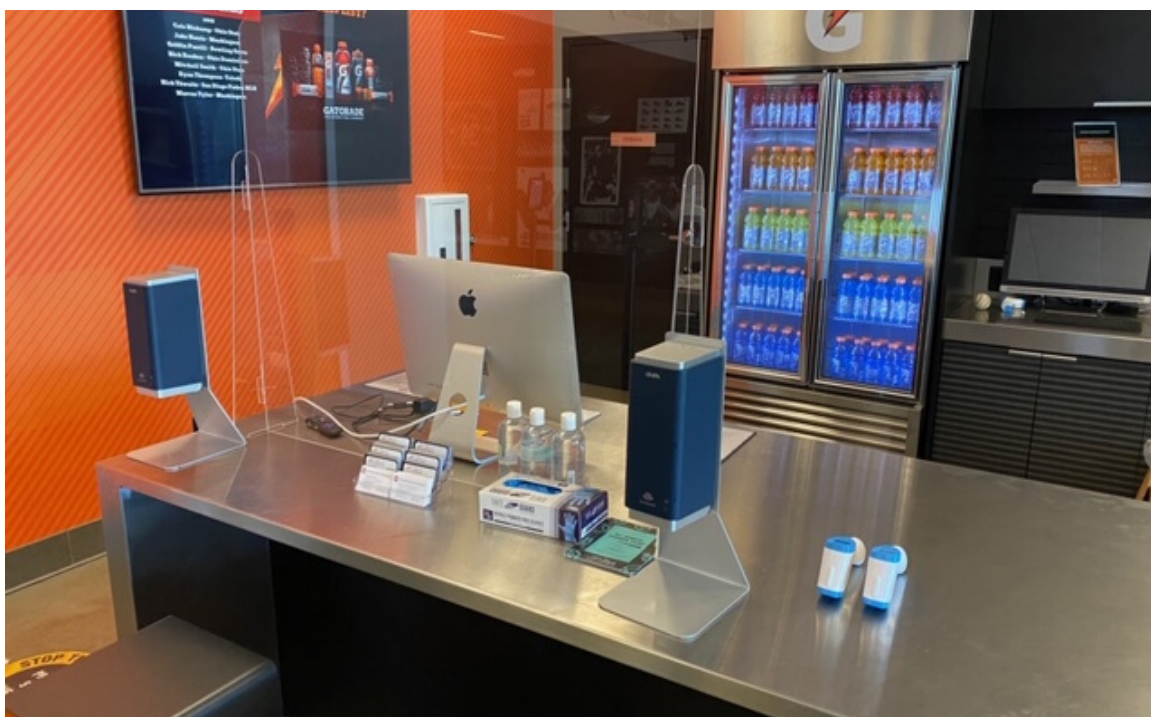
I look forward to working with all of our campers this summer. If you need to reach me for any reason, you can email directly at jfederle@bjescolumbus.com. We'll see you this summer!

What's Inside?

[DROP OFF INSTRUCTIONS](#)
[BEST PRACTICES](#)
[OHIO GUIDELINES](#)
[CAMP TIPS](#)
[SPONSORS](#)
[TERMS AND CONDITIONS](#)

WHAT TO EXPECT

- All Check-In will be in our lobby at the Gatorade Bar
- Daily temperature check before entry into The Dome
- Sanitation of hands and equipment before and after every activity
- Distancing during lunch time
- Small groups with individual instructor; same instructor and groups for entire week. When age appropriate family members may be in the same group
- Bring your own sports drink as our water fountain is not available, however we do have vending machines available.
- We will also be using our outdoor space as well as distancing throughout the day
- ALL activities will include appropriate distancing for campers
- If the camper is experiencing flu like symptoms, they should stay home



FROM THE CDC REGARDING SURFACES AND OBJECTS:

- COVID-19 is a new disease and we are still learning about how it spreads. It may be possible for COVID-19 to spread in other ways, but these are not thought to be the main ways the virus spreads.
- From touching surfaces or objects. It may be possible that a person can get COVID-19 by touching a surface or object that has the virus on it and then touching their own mouth, nose, or possibly their eyes. This is not thought to be the main way the virus spreads, but we are still learning more about this virus.

for more information please visit our website at
[www.BJEScolumbus.com/ Coronavirus](http://www.BJEScolumbus.com/Coronavirus)

BJES BEST PRACTICES

- Single Point of entry/exit to BJES
- Station in lobby to check in for appointment
- Station in lobby to sanitize hands before entering airlock
- Social distancing reminders and markers throughout facility
- Staff and instructors will wear masksSocial distancing for all lessons/practices
- Sanitization of ball carts and tees between lessons/rentals
- No more than one parent our guardian per athlete (if necessary) to maximize number of athletes at one time
- Parents are encouraged to use curb side drop off of athletes
- Lessons and cage rentals will be limited to a strict 30 minute time slot to allow for disinfection and cleaning between lessons.
- We cannot allow back-to-back rentals of the same cage due to demand.
- 30 minute blocks only for our initial opening.Limited seating will be available within the facility.
- Viewing guests are encouraged to maintain safe distance from one another.
- Water fountains are unavailable.
- Athletes are encouraged to bring their own water bottles
- Disinfectant wipes and gloves are available for using vending machines.
- Please wipe off keypads before and after use.
- Regular hourly rotation of cleaning and disinfecting of surfaces throughout the facility
- Bo Jackson's Elite Sports is committed to be a part of the solution. We ask that our guests do the same.



Responsible RestartOhio

Youth Day Camps



Mandatory

General

- Day camp providers must operate under reduced staff to child ratios and maximum group size limitations at all times.
 - One day camp staff member per nine school-age children with no more than nine children in the room.
- Employees must perform daily symptom assessment.*
- Require employees to stay home if symptomatic.

Registration

At Drop-Off

- Day camp providers must ensure that children wash their hands upon entering their classroom. This may require providers to assist children with handwashing.
- Day camp providers must check the temperatures of all staff, children, and adults upon arrival. If any individual has a fever of 100 degrees or higher, they may not enter the facility.

During the Day

- Day camp workers must follow rigorous handwashing procedures as detailed in Appendix B to Ohio Administrative Code 5101:2-12-13.
 - Upon arrival for the day, after breaks and upon returning from outside.
 - After toileting or assisting a child with toileting.
 - After each diaper change or pull-up change.
 - After contact with bodily fluids or cleaning up spills or objects contaminated with bodily fluids.

Recommended Best Practices

- Day camp workers should wear a cloth face covering, unless it is unsafe for them to do so.
 - Cloth face coverings should not be worn if the person has trouble breathing, is unconscious, is incapacitated, or they are unable to remove the mask without assistance; if they pose a choking hazard; if they result in increased face touching; or during nap time.
- Registration documents should notify parents about new policies and procedures to prevent the spread of COVID-19.
- Day camp programs should ensure that all staff are up-to-date in CPR and AED trainings, as required, and that staff follow CDC guidelines when administering.
- Providers should modify pick-up and drop-off to ensure social distancing.
 - Providers may stagger drop-off and pick-up times to reduce contact between families.
 - Parent or caretaker should, when safe to do so, wear a mask for pick-up and drop-off.
 - The same parent or caretaker should conduct pick-up and drop-off each day.
 - Providers should conduct "curbside" pick up and drop-off where possible.
 - A single employee should operate child pick-up and drop-off, escorting all children to and from their classroom.
- Day camp providers should limit parent and visitor entry into the facility.
- Until a day camp provider can acquire a thermometer, providers may require parents and/or campers to self-attest to their temperature and symptoms.
- Campers should limit the use of personal items from home during the camp day. If personal items are necessary, they should remain stored in a backpack or other storage bin, be used solely by the camper, and return home daily.
- Parents may submit a signed waiver to the day camp provider allowing their child to walk to camp.
- Day camp providers should cancel all field trips, excursions, and large-group events such as parties.
- Day camp providers should, to the extent possible, prevent groups from mixing.
 - Children of the same employer, to the extent possible, should be in the same group.
 - Teachers should remain with their group throughout the day.
 - Support staff should only serve one group of children and should not "float" from room to room.

* Per the CDC, symptoms include cough, shortness of breath, difficulty breathing, fever, chills, repeated shaking with chills, muscle pain, headaches, sore throat, and new loss of taste or smell

Mandatory

During the Day *cont.*

- After cleaning or sanitizing or using any chemical products.
- After handling pets, pet cages or other pet objects that have come in contact with the pet.
- Before eating, serving or preparing food or bottles or feeding a child.
- Before and after completing a medical procedure or administering medication.
- When visibly soiled (must use soap and water).
- Prior to departure.
- Day camp attendees must follow rigorous handwashing procedures as detailed in Appendix B to Ohio Administrative Code 5101:2-12-13.
 - Upon arrival for the day.
 - After toileting/diaper change.
 - After contact with bodily fluids.
 - After returning inside after outdoor play.
 - After handling pets, pet cages or other pet objects that have come in contact with the pet before moving on to another activity.
 - Before eating or assisting with food preparation.
 - After water activities.
 - When visibly soiled (must use soap and water).
 - Prior to departure.
- Day camp providers may use non-permanent sinks to meet handwashing requirements.
- Day camp providers must immediately send home any child or employee who has a temperature of 100 degrees or higher. This individual may not return until they are fever free for 24 hours, without the use of fever-reducing medication. If the individual has had contact with someone confirmed or probable to have COVID-19, he or she must complete isolation or quarantine procedures in coordination with the local health department prior to returning to the program.

At Pick-Up

- Day camp providers must ensure that children wash their hands prior to departure. This may require providers to assist children with handwashing.

Physical Environment

- Day camp providers may use temporary walls to divide a room into smaller spaces to serve multiple groups, under limited circumstances.
 - The smaller space must contain at least 35 square feet of space per child.
 - The divider must be at least six feet in height.
 - The divider must be made from nonporous material or other material that can be sanitized.
 - The divider must meet any requirements set by the Department of Commerce, local building department, state fire marshal, or local fire safety inspector.

Confirmed Cases

- Day camp providers must immediately notify the Department of Job and Family Services in writing if a child or employee test positive for COVID-19.
- Immediately isolate and seek medical care for any individual who develops symptoms while at the day care facility.
- Shutdown area for deep sanitation, if possible

Recommended Best Practices

- Day camp providers should stagger the use of any communal space, such as playgrounds, lunchrooms, and bathrooms. Providers should sanitize communal spaces between each group of children.
- When temporary dividers are used, day camp providers should ensure that groups do not mix.
 - Providers should use different entrance/exits for each group of students.
 - Providers should use separate sinks for each group of kids.
 - To the extent possible, providers should use different bathrooms for each group.
- Day camp providers should sanitize toys after each use and remove toys that cannot be sanitized.
- Day camp providers should wear gloves while serving food.
- Day camps that operate exclusively outdoors should consider total camp capacity based upon best social distancing practices between groups and upon inclement weather circumstance.
- Day camp providers should follow additional Responsible RestartOhio guidance for outdoor activities and sports. This guidance is available at coronavirus.ohio.gov.
- In case of weather emergencies, move campers and staff to a secure area maintaining safe social distancing when possible. If safe social distancing practices are not possible during such period, masks or cloth facial coverings should be used.
- Day camps should stagger employee break times to prevent employees from congregating in break areas or common areas and to accommodate cleaning procedures.

- Providers should modify pick-up and drop-off to ensure social distancing.
 - Providers may stagger drop-off and pick-up times to reduce contact between families.
 - Caregiver should, when safe to do so, wear a mask for pick-up and drop-off.
 - Providers should conduct "curbside" pick up and drop-off.
- A single employee should operate child pick-up and drop-off, escorting all children to and from their classroom.
 - Parents may submit a signed waiver to the day camp permitting their child to walk home from day camp.

- Work with local health department to identify potentially infected or exposed individuals to help facilitate effective contact tracing/notifications.
- Once testing is readily available, test all suspected infections or exposures.
- Following testing, contact local health department to initiate appropriate care and tracing.

SUMMER CAMP TIPS:



- Comfortable athletic clothes
- The Dome can get very humid
- If there is a day where we will have water activities, you will be notified in advance
- Vending: \$2 for water/gatorade (\$3) or snacks for \$1-2
- Graeters Ice Cream will be available daily for \$4
- Full day campers will need to bring a lunch (we do have a refrigerator if needed)



Full Day: 9:00 AM - 4:00 PM
Morning: 9:00 AM - 12:00 PM
Afternoon: 1:00 PM - 4:00 PM

VALUED PARTNERS

We are thankful to have the opportunity to work with so many companies who share our same values and vision at Bo Jackson's Elite Sports. Daily and weekly activities may be sponsored by one of our trusted partners.



Terms and Conditions

Purpose: Our purpose is to provide a high-quality summer camping program through asset development, child's choice activities, physical activity, and character development that will help in the development of each child's spirit, mind, and body. Our program provides a valuable service to the parents of the community as well as each program participant.

Staffing: BJES believes in employing a motivated, caring, and diverse staff team who are focused on providing a safe and fun atmosphere for each child. Jacob Federle is the Summer Camp Director – you'll see Jacob out and about with the staff and kids. Our camper groups are led by highly qualified adult staff who have received 40 hours of training in child development, CPR, first aid, blood borne pathogens, activity planning, conflict resolution and supervision. In addition, all staff have undergone background checks and training on BJES safety, risk management, procedures, and activities. Our staff are screened to ensure they have the right experience and qualifications to be positive role models for children.

Safety: The health and safety of each camper is the primary concern of the staff at BJES. We take your child's health and safety very seriously, which is why we ask you to help us by informing us of any medical or dietary issues your child may have. Our adult to child ratio is 10:1 allowing us to ensure camper safety at all times. General safety information, including how to avoid injury will be reviewed with campers on the first day of camp.

Camp Hours of Operation & Contact: Our program operates from 9am-4pm. Children may be dropped off as early as 8:45am and must be dropped off no later than 9am. Children will not be allowed to attend camp if they are dropped off later than 9am. Children must be picked up between 4-4:15pm. We charge a \$2 per minute late fee after 4:15pm-NO EXCEPTIONS.

If you have any questions, please contact us at (614) 528-4555. If you leave a message (if for some reason we can't get to the phone at that moment) we will call you right back as soon as we can. If you call after camp hours, we have voice mail that will be checked first thing in the morning. We are only able to check email infrequently throughout the day, so please call if your message is urgent. Our email is info@bjescolumbus.com

Absences: Please help us out by informing us if your child will be absent from camp at least one day prior to the absence if possible. If a camper is absent without a prior call or note from you, we will contact you to check on the unexpected absence. There are no refunds for days of camp missed.

BJES RELEASE OF CHILD POLICY

Release of child: Children in our program will only be released to their parents or other designated adults who the parents have approved. All persons picking up children must be at least 18 years of age and we require a photo identification to be provided prior to our release of custody to any individual.

Change of Emergency Contacts: All BJES Child Care Programs will follow the following process in order to change emergency contacts and authorization for pick up: Parents wishing to add individuals to their approved pick-up roster must complete the Parent Authorization Form. This form must be returned in person to the Program Director or Coordinator. No faxes will be accepted. Phone calls will only be accepted for changes in emergency situations (see above).

Staff Discretion: It is the policy of the BJES that staff is empowered to make decisions regarding the release of children. If the above rules are not being followed it is their job to withhold the child's release. This will only be done if the Release of Child Policy is not being followed by the parent or guardian.

Custody Issues: In cases of separated or divorced parents, where visitation rights are denied to one parent, we cannot deny releasing the child to this parent if they are entered on the child's pick up roster. It is up to the custodial parent to make necessary changes to the child's pick up roster when appropriate. It is helpful to BJES to have a court decree or separation document in your child's file so we can have a better understanding of their situation.

Neglect: After a period of 1 hour after the program has ended, and no parent or guardian has contacted the Camp Director, and all emergency contacts have been called, the local child protective agency will be contacted. BJES will comply with their recommendation based on their expertise in these situations.

Program Content: We provide a variety of activities and opportunities for each of our participants that will assist in their development. These activities focus on meeting the goals listed below:

- To develop self confidence and self-respect among their peers and to create an appreciation of their own worth as an individual.
- To develop an understanding that a strong mind and body are a gift but, mental well-being and physical fitness are conditions that must be achieved and maintained.
- To recognize the value of all people regardless of their differences.
- To develop a capacity for leadership.

Activities include but are not limited to the following:

Arts and CraftsCharacter Development

Physical activityTeambuilding

Outdoor playIndoor Play

Fees: In order for BJES to properly staff each week of camp we must know how many children will be in attendance. We do this by collecting payments prior to providing service. We understand that plans change during the summer and will allow a deposit to be applied to a different week if we know in advance. BJES does not pro-rate fees due to a short camp week.

Three or more days constitute a full week of camp.

Breakdown of Participant Fees

Summer Day Camp ~~Fees:~~\$175 per week for Half Day Camps

\$250 per week for Full Day Camps

Refund Policy: Refund requests must be made prior to the week of attendance. If a child does not attend a week of camp and notice is not given before the week starts, a refund will not be issued. Documented medical reasons are the only exceptions to the above stated policy. A 10% administrative fee will be accessed on all qualifying refunds.

Participant Conduct: The following are the rules each child must following during program hours:

I will treat others the way I wish to be treated.

I will always use appropriate language.

I will listen to the person speaking.

I will follow instructions given to me by my counselor.

I will be honest.

I will allow counselors to assist in solving disputes.

I will be helpful to others.

I will keep my hands, feet, and objects to myself at all times.

If I cannot say anything nice, I will not say anything at all.

Discipline Policy: The philosophy of Positive Discipline is used in BJES programs in order to promote proper boundaries. When boundaries are set, children are able to make better decisions. We follow these guidelines in order to help with this process:

- We do not subject children to any type of physical or corporal punishment.
- We do not issue verbal threats or abuse.
- We do not make derogatory remarks toward children.
- No child or group of children is ever allowed to discipline another child.
- We do not deprive children of their snack/lunch.

Counselors will give a verbal warning to a camper who breaks a rule, followed by a short time out for a second infraction. If repeated infractions occur, a visit to the Director and/or a call to the camper's parent will take place. We have a zero-tolerance policy for violence or theft.

Child Abuse Prevention: The following rules have been established in order to make our program as safe as possible:

- Staff and volunteers are discouraged from baby-sitting or socializing with program participants under age 18, outside BJES activities.
- All staff are prohibited from being alone with a single child.
- Parents are encouraged to visit program sites at anytime a program is in session and to attend all special events.
- Activities will not be closed from parental visitation or inspection.
- Visitors who are unfamiliar to our staff will be asked to leave the program unless proper identification can be provided.
- Any suspected or reported abuse from a staff or volunteer toward a child will immediately be reported to child protection services. They will also be removed from their position.
- No child will be released to someone other than their authorized parent or guardian unless written consent is provided in advance.

Medical Information: If your child is in need of prescription medication during the time that he/she will be attending Day Camp, a Medical Information Form must be completed. The Camp Director/Coordinator will have these forms on hand. All medication must be in its original container when it is turned over to the Camp Coordinator. No over the counter medication may be dispensed for any reason. Medication may only be given by a BJES staff person as prescribed. Additionally, no over the counter antibacterial ointments, sting kits, or medications, will be administered to any child attending a BJES Summer Day Camp. Medical Information Forms must be updated each time there is a change in your child's prescription.

Illness: Whenever a camper is not feeling well and wishes to speak to his or her parent, we permit the camper to call. Often, just a few comforting words from Mom or Dad are all that is needed for the camper to bounce back and continue to participate at camp. Parents are also called whenever a camper is not feeling well enough to participate in activities beyond resting for one activity period. Parents may choose to pick up their child at any time. Campers may not attend camp if they have certain contagious illnesses, including but not limited to chicken pox, bacterial meningitis, diarrhea, hepatitis A, measles, mumps, rubella, or influenza, and must have a doctor's permission to return to camp.

Injury: Whenever a child is injured and requires professional medical attention, parents will be notified immediately and asked to take their child to their own doctor or meet our staff at the office of the local health center. For minor first aid treatment provided by our staff that goes beyond applying a band-aid, cold compress, or similar treatment, a staff member will contact the parent at the end of the day.

Emergency Procedures: The following is our emergency response plan. All staff is trained to follow this plan in the event an emergency should arrive:

BJES Emergency Response System

1. Establish who is in charge.
2. Dial 911
3. Send for Help
4. Provide First Aid
5. Call Program Director or Coordinator
6. Contact parent or guardian
7. Identify treatment locations
8. Make list of those involved
9. Transport persons needing additional care to local healthcare facility or hospital.

Helpful Hints: The following information is to help us better serve each child. For additional hints please review the camper checklist that was included in your registration packet.

What to Bring to Camp:

- Reusable/refillable water bottle with ice and water inside.
- Backpack
- Lunch and two snacks (We have an AM and PM quick snack break)
- Sunscreen (Most of our day is indoors, but we do go outdoors on occasion)
- Please label all items with your child's name!

What NOT to Bring to Camp

- Anything electronic: iPods, cell phones, video games, CD players
- Candy or gum
- Expensive watches or jewelry
- Toys or stuffed animals
- Trading cards
- Pets or any other living animal
- We are not responsible for items that are lost, stolen, or damaged.

What to Wear to Camp

- T-Shirt, shorts, and Sturdy running shoes